



In Attendance

Committee Members: Kenneth Kovalchik, Ann Mullaly, Paul Winkeller, Anne Benware
Public – David Barnard, Craig Howe, Declan Howe (attended for Boy Scout merit badge)

The following are the action items from the meeting:

Feura Bush Road Sidewalk Project Update

- Ken K. provided maps to the Committee of the design for the sidewalk to be constructed from Wemple Road to the east side of the Lutheran Church parcel (Tax ID 97.15-2-1).
- Highlighted which sides of the road the sidewalk will be constructed on and where crosswalks will be installed.

ACTION ITEMS

- Ken K. will keep Committee updated on progress of sidewalk installation.

Designing Pedestrian Facilities for Accessibility Training

- Ken K. and Anne B. provided a summary of the 2 –day training provided by NYSDOT and FHWA
- Training focused on Title II of ADA and requirement for each local government of 50 or more employees to develop a Transition Plan addressing accessibility for sidewalks, curb ramps and accessible pedestrian signals (APS).
- Training covered the process each community must go through to develop Transition Plans and how to adopt/implement the plan.
- Training covered new ‘PROWAG’ (Public Right of Way Accessibility Guidelines) design guidelines to be adopted by ADA and enforced by the Department of Justice.

ACTION ITEMS

- The Town of Bethlehem must complete the curb ramp assessment and Accessible Pedestrian Signal assessment to be included in the Transition Plan. Sidewalk assessment was completed in Spring 2014. Curb ramp and APS assessments could be completed Fall 2014 or Spring 2015.
- Ken K. will begin to develop a draft version of the Transition Plan and include the sidewalk assessment information. A draft version will be provided at the Committee’s September meeting.

NYSDOT Safe Routes To School Sidewalk Project Update

- Ken K. informed the Committee that the BCSD completed the pre-construction surveys, as required as part of the SRTS grant, on June 17-19. The BCSD will upload the survey results to the SRTS website.

ACTION ITEMS

- The BCSD will need to complete a post construction survey once the sidewalk project has been constructed.

Delaware Avenue Road Diet Feasibility Study

- Note: Anne Benware recused herself for this agenda item due to her employment at CDTC.

- Ken K. provided a letter from the CDTC where they rejected the Town's request for technical assistance to conduct a feasibility study for a road diet on Delaware Avenue, from Elsmere Avenue to the Normans Kill Bridge.
- CDTC's reasoning for denying the technical assistance request is that technical assistance is limited to \$7,000 and CDTC believes a linkage study should be completed. The linkage study grant ranges between \$50,000 and \$70,000 and will offer the correct amount of funding to complete to explore traffic engineering to address all concerns.
- The CDTC suggested the Town obtain letters of support from other public, municipal and/or business organizations if a linkage study were to be pursued.
- The Committee discussed options that could still be pursued for CDTC technical assistance, such as a concept design only option for this portion of Delaware Avenue.
- The Committee discussed other similar corridor studies/projects that have been completed in the area, such as Madison Avenue in Albany.
- The Committee discussed design options that should be addressed in a linkage study, such as access management, 2 lanes in each direction vs. 1 lane in each direction, Elsmere Elementary crossing at Delaware Avenue, reduction in speed limit and turning at non-signalized intersections.
- The Committee suggested other organizations that should write letters of support for the linkage study, such as the Chamber of Commerce and Town's Delaware Avenue Improvement Group.

ACTION ITEMS

- The Town will consider applying for the CDTC linkage study grant when issued. Letters of support for the project should be issued by the Town's Bicycle and Pedestrian Committee and Delaware Avenue Improvement Group. Letters of support for the project should be issued by businesses along Delaware Avenue and Chamber of Commerce.
- Ken K. will draft a letter of support for the Bicycle and Pedestrian Committee.

Haswell Farms/The Enclave Traffic Calming Initiative Update

- Ken K. updated the Committee that the speed radar signs had not been ordered.
- **UPDATE:** The Highway Superintendent informed the Planning Department on Thursday, June 26 that the speed radar signs had been ordered. Estimated delivery of the signs is 3 weeks.

ACTION ITEMS

- Ken K. will provide an update once the signs have been installed.

Summer Meeting Schedule

- The Committee agreed to postpone the July and August meetings and reconvene on September 23.

New Business

- Henry P. inquired as to how many ROLL MODEL pledges have been signed to date, is the Committee still going to pursue a pledge program at the St Thomas School, should the Pledge be included as part of the Drivers Ed program and what publicity can be done to increase awareness of the Pledge? These items should be discussed at a future Committee meeting (will schedule on the September agenda).

Meeting Adjourned at 8:05pm.

Next Meeting September 23, 2014, at 6:30 pm.