

**Town of Bethlehem Ethics Board**  
**Meeting Minutes, September 30, 2014**  
**Bethlehem Town Hall**

**Present:** Lisa Allendorph, Chair; Michael Fallon, Teresa Schillaci, Loretta Simon

**Excused:** Peter Lauricella

The meeting opened at 7:35 A.M. Loretta Simon agreed to continue to serve as Secretary.

Chairwoman Allendorph will present the Ethics Board Annual Report to the Town Board in late November or early December.

Peter Lauricella has asked not to be reappointed. The Town Board must appoint someone to take his place, beginning January 1, 2015.

Lisa will ask the Town Board to look at the rotation of terms outlined in the Code of Ethics to determine if the intended sequence can be implemented.

The subject of ensuring that employees and the general public continue to be aware of the Code of Ethics and the Ethics Board was discussed. Public display of the brochures, possible development of a poster or palm cards, and an annual in-house e-mail notice were mentioned as options additional to continued employee training. Lisa will discuss these options with the Human Resources Department.

The next regularly scheduled meeting of the Ethics Board will be held in December.

The meeting adjourned at 7:55 A.M.

Respectfully submitted,

Loretta Simon, Secretary