

TOWN OF BETHLEHEM
DISTRICT BOARD OF AMBULANCE COMMISSIONERS
MEETING MINUTES
August 24, 2011
Bethlehem Ambulance Service
1121 Route 9W Selkirk 12158

Call to Order at 8:30PM

Roll Call

Commissioners Present: Chairman George Lenhardt (GHL),
Michael Dailey MD (MWD),
Terry Hannigan (TSH)

Various members of Bethlehem Ambulance Service and their Medical Director Bruce Ushkow MD were in attendance.

MOTION by GHL seconded by MWD to accept the minutes of the July 20 meeting as corrected.

Commissioner	Dailey	AYE
Commissioner	Hannigan	AYE
Chairman	Lenhardt	AYE

OLD BUSINESS

None

NEW BUSINESS

1. Chairman Lenhardt explained to those in attendance the purpose of the Board of Ambulance Commissioners as an advisory body to the Town Board and a liaison with the ambulance service providers. The Board entertained questions and comments regarding the current and potential future organizational structures of the ambulance services in Town.
2. Discussion was had concerning copays. TSH advised that the Town had approved a waiver of copays for DES Ambulance District and was uncertain if a similar resolution had been extended to the Bethlehem Ambulance District. This is something will have to be looked into. The issue of collection of copays was discussed.
3. Billing issues were discussed.
4. Operational issues discussion was initiated by MWD. Principal topic was the establishment goals and obtaining realistic and accurate data from CAD. We need to know the percentage of calls involving ALS. We also need to co-train EMT's to work with ALS providers.

Dr. Ushkow and MWD engaged in a detailed discussion regarding operational procedures and priorities for BAS and other providers in Town. Uniform (Town-wide) training and performance are the desired end result. MWD identified three areas of attention:

1. Clinical,
2. Personnel,
3. System Integration

Items 1 & 2 involve BLS operations at the agency level. #3 involves ALS provider coordination and training.

It is important to get some quantifiable as well as qualitative measurement of the performance so that operational goals can be established. Dr. Ushkow and MWD suggested a prioritization of objectives for the agencies to: elevate the standard of care, develop uniform procedures, provide for uniform delivery of services.

Suggested initial projects for agencies:

(All to include proper record keeping process and meeting all applicable regulations. Applies to all appropriate personnel. Those not in compliance need to be tracked until compliance met at 90% for both organizations.)

- EpiPen
- BLS Albuterol
- BLS Glucometer (Include records of device QA)
- Blood borne pathogens
- "A" Projects/training as NPA, OPA
- "B" Projects/Training bag assist, cardiac arrest ventilation
- "C" Projects/training, PROPER CPR, metronome 100%
- Driver certification-formal certificate bearing course
- ALS affiliate course

When each of above done - Do as a single working unit so no duplication of efforts and consistent between agencies.

The plan should be to start small and slow. Save the bigger projects for down the road.

Recognize that coordinating/documenting compliance with a single item will be a monumental challenge.

5. TSH to rewrite current ALS contract to provide for revenue recovery. Will do before next meeting

6. GHL spoke with the Town about email services for the commissioners. Commissioners to continue to use existing addresses.

7. Discussion was had about reporting back to Town Board. Would be best if it was done after meeting with DVAS. Plan to schedule next meeting with and at DVAS to entertain issues in similar fashion as addressed tonight with BAS. GHL to contact DVAS to coordinate DBAC meeting with DVAS's next monthly meeting.

**Next Meeting September 29, 2011 at 8:30 PM with DVAS
at a location tbd**

MOTION to Adjourn by MWD , seconded by TSH

Commr. Dailey AYE
Commr. Hannigan AYE
Chair. Lenhardt AYE
Motion Carried

ADJOURN 10:15PM

9/13/11 Addendum: TSH referred telephone inquiry concerning production of
Town records to GH