

TOWN OF BETHLEHEM
DISTRICT BOARD OF AMBULANCE COMMISSIONERS
MEETING MINUTES
September 29, 2011
Delmar Firehouse
145 Adams Street
Delmar, NY 12054

Call to Order at 8:35PM

Roll Call

Commissioners Present: Chairman George Lenhardt (GHL),
Michael Dailey MD (MWD),
Terry Hannigan (TSH)

Approximately 12 other individuals representing Delmar Volunteer Ambulance Service (DVAS) including the DVAS Board of Directors were in attendance. Counsel for DVAS, Mark C. Butler Esq. was also present.

MOTION by GHL seconded by MWD to accept the minutes of the August 24, 2011 meeting as corrected.

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| Commissioner | Dailey | AYE |
| Commissioner | Hannigan | AYE |
| Chairman | Lenhardt | AYE |

OLD BUSINESS

None

NEW BUSINESS

1. Steven Kroll made a detailed presentation regarding the operational, financial, and organizational elements of DVAS. Notable points made by Mr. Kroll are as follows:
 - DVAS is timely and effectively responding to calls within the Town;
 - They have experienced significant growth in revenues since beginning billing in 2008;
 - 72% of revenue from fee-for-service revenue recovery;
 - 28% of revenue from taxes;
 - Tax levy support has and likely will continue to decrease;
 - DVAS has very progressive membership;
 - Average 40 attendees at monthly CME's
 - Volunteers are members of Delmar Fire and DVAs shares expenses with Delmar FD
 - Four ambulances; oldest 2001 and newest 2009;
 - Recently implemented Lucas Chest Compression System for CPR;

- DVAS Strategic Plan focus :
 1. Best Practices,
 2. Review data in evaluating best practices,
 3. AMC residents becoming EMTs,
 4. Collaboration with Bethlehem Ambulance Service(BAS).

 5. Collaboration with ACSD
 6. Facility limitations poses problems:
 - a. Discussion needs to be initiated as to EMS facilities for Town,
 - b. There needs to be discussion regarding number and staffing of ambulances needed to properly serve Town.
 7. Full time manager now required to oversee operations.

 8. Biller Medex flat rate charge of \$29 with a cap.
 Medex pays for ePCR
 Can adapt to ALS billing if requested

2. TSH advised that proposed ALS contract for 2012 with ACSD includes ALS billing and Board is intent on commencing billing no later than January 1, 2012. Will be discussing with Supervisor, Town Board, and County in coming weeks. Will require some adjustments to current billing process for ambulance services but nothing radical or unusual. Reviewed schematic of billing contractual relationships.

3. MWD noted that DVAS service was very good. There is a need to focus on a Town-wide strategy and DVAS sets standard for model that should be enlisted for Town-wide service. Need to address participation from trained providers (EMT's) outside of Delmar Fire District. More needs to be done with BAS. All commissioners expressed surprise no BAS representatives present based upon last month's meeting.

4. MWD and GHL posed questions as to what can be done by Town to insure/improve relationship with county? Also posed question as to what can be done to enhance/improve dispatch from Town.

Many of the processes employed by DVAS are indicative of standard District Board of Ambulance Commissioner would like to see uniformly implemented on a Town-wide basis. Discussion had concerning paramedic ambulances, dispatch procedure, EMS frequency utilization.

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5. Discussion was had about reporting back to Town Board. Plan is to make progress report to Town Board during October and to move ahead with ALS billing in the interim.

**Next Meeting November 21, 2011 at 8:00 PM at Elsmere Firehouse
15 West Poplar Drive Delmar NY 12054**

MOTION to Adjourn by MWD , seconded by TSH

Commr. Dailey AYE

Commr. Hannigan AYE

Chair. Lenhardt AYE

Motion Carried

ADJOURN 10:40PM