

TOWN ETHICS BOARD  
TOWN OF BETHLEHEM BETHLEHEM  
TOWN HALL 445 DELAWARE AVENUE  
DELMAR, NEW YORK 12054

January 30, 2020

Hon. David VanLuven, Supervisor  
Town of Bethlehem Bethlehem  
Town Hall 445 Delaware Avenue  
Delmar, NY 12054

Dear Supervisor VanLuven:

The Town of Bethlehem Board of Ethics is pleased to present you and the Bethlehem Town Board with our 2019 Annual Report. The Bethlehem Code of Ethics authorizes the Ethics Board to render advisory opinions to officers and employees of the Town, receive complaints, conduct investigations, and make recommendations to the Town Board regarding such complaints.

We welcomed new member Teresa Newcomb for her first term, and elected Lisa O. Allendorph as chair for the 2019 year. Our Board enters 2020 with a full complement of members, as no terms expired at the conclusion of 2019.

In 2019, the Ethics Board held three regular meetings — January 21, May 23, and September 17. A complaint was submitted to the Board in June 2019. Through email discussion we concluded it did not fall under our Code. Another complaint was brought to us in Early October. We held three special meetings, October 3, October 15 and October 23. Through discussion and witness interviews conducted in furtherance of the Town's Code of Ethics, we concluded that the complaint had no merit and dismissed the complaint.

We stand ready to provide advice to Town officials and employees upon request, and otherwise carry out our duties under the Code of Ethics.

Respectfully submitted,

Lisa O. Allendorph Chair 2019  
Timothy Hannigan  
Michael Hutter  
Teresa Newcomb  
Theresa Schillaci