



DANIEL P. MCCOY
COUNTY EXECUTIVE

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DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

Albany County COVID-19 Small Business Grant Program

Dear Community Partners:

I wanted to make sure you were aware of the \$500,000 COVID-19 Small Business Grant Program that Albany County launched yesterday in partnership with the Advance Albany County Alliance and the Community Loan Fund of the Capital Region. Our small businesses are the backbone of our community and they are in dire need of support. Businesses may apply for up to \$5,000 to assist in paying for: (1) up to two months of back rent; (2) up to two weeks of perishable goods; (3) and/or expenses related to retrofitting the business for COVID-19 such as personal protective equipment, contactless purchasing, online ordering services, and more. **The deadline to apply is 5pm on January 19, 2021.**

Eligibility Requirements:


- The applicant business must be located in Albany County.
- The applicant business must be a sales tax-generating, for-profit business.
- The applicant business must employ 50 or fewer employees, and cannot be a chain.
- The applicant business' revenue has decreased at least 25% due to COVID-19.
- COVID-19 makes the grant necessary to support ongoing operations.

How to Apply:

- Complete the digital application on the Community Loan Fund website and upload photocopies of required documents: <https://mycommunityloanfund.org/albany-county-covid-19-small-business-grant-program/>.
- Print the application from the Community Loan Fund website and submit with documentation via email or mail.
- Pick up hard copy applications in the lobby of the Community Loan Fund offices and complete and return with documentation via email or mail.

Please direct questions about the application to Rose Bordett at the Community Loan Fund:
(518) 436-8586 X809 rose@mycommunityloanfund.org.

Sincerely


Daniel P. McCoy
Albany County Executive