



TOWN OF BETHLEHEM
 BUILDING DIVISION
 445 DELAWARE AVENUE
 DELMAR, NEW YORK 12054
 P: (518) 439-4955 x1112



FOR BUILDING INSPECTOR'S USE:

PERMIT NO. _____
PERMIT FEE: \$ _____
INSURANCE CERT: LIABILITY - WORKERS COMP.
CE-200 DATE _____ or **OWNER OCCUPIED 439**
PERMIT APPROVED () DENIED () ZBA ()
NON CO DATE _____ **COC** _____
CO DATE: _____

**Application for
 SWIMMING POOL PERMIT**

A PERMIT MUST BE OBTAINED BEFORE STARTING WORK
PERMIT EXPIRES IN 6 MONTHS. ALL PERMITS REQUIRE A FINAL INSPECTION

ADDRESS OF PROPOSED WORK: _____

ESTIMATED VALUE OF PROPOSED WORK: _____

The undersigned hereby applies for a Swimming Pool Permit according to the following specifications:

OWNER OF THE PROPERTY IS: _____ **PHONE:** _____

MAILING ADDRESS: _____

POOL INSTALLATION CONTRACTOR: _____ **PHONE:** _____

EMAIL ADDRESS: _____ **CELL#:** _____

MAILING ADDRESS: _____

SIZE OF SWIMMING POOL: _____ **MAXIMUM POOL DEPTH:** _____

TYPE OF POOL:
 In Ground Portable/Inflatable
 Above Ground Hot Tub

TYPE OF FILTER: _____ (Two copies of pump and filter info must be submitted)

INSTALLATION AND BARRIERS SHALL COMPLY WITH ALL REQUIREMENTS OF THE CURRENT VERSION OF THE NEW YORK STATE UNIFORM CODE ALONG WITH THE TOWN OF BETHLEHEM SWIMMING POOL AND FENCE REGULATIONS FOUND IN THE ZONING LAW.

ABOVE GROUND POOL: Fold away steps Removable Ladder Other _____

IN GROUND POOL: Existing Fence (Y/N) _____ Fence Height _____ Type _____

Fence location (new and existing) MUST be shown on plot plan

PORTABLE/INFLATABLE POOL (water depth between 24" and 48"): Code compliant barrier (fence) is required even if pool is seasonal or temporary.

HOT TUB must have compliant barrier or lockable cover.

ZONING SPECIFICATIONS: Submit 2 copies of a certified plot plan showing the proposed location of the pool and the location of any fence or barrier. All pool dimensions must be shown along with the distance to all property lines and gate locations on fences. Every in-ground pool application must be accompanied by a grading plan showing the existing grading of the lot (direction of water flow) and proposed grading after installation. There will be an additional fee assessed by the Town Engineering Division for the review of all pool grading plans. Please see additional swimming pool information sheet for more information and requirements.

NOTE: With the issuance of this permit the Building Inspector, his Assistants, or Code Enforcement Officer having jurisdiction under the Codes of The State of New York and The Energy Conservation Construction Code of The State of New York has permission of the owners and or the contractors upon the showing of proper credentials and in the discharge of their duties may enter upon any building, structure or premise covered by this permit at any reasonable hour and no person shall thus interfere with the performance of their duties. All applicable inspections as required by the Building Inspector or his Assistants shall be completed according to the schedule attached at the time of issuance of the permit.

AFFIDAVIT

Town of Bethlehem
County of Albany ss.
State of New York

I swear that to the best of my knowledge and belief the statements in this application, together with the plans and specifications, plot plans and site plans are a true and complete statement of all proposed work to be done on the described premises and that all provisions of The Codes of The State of New York and NYS Energy Conservation Construction Code and the Town of Bethlehem Zoning Ordinance and all other laws pertaining to the proposed work shall be complied with, whether specified or not, and that such work is authorized by the owner.

Signature _____ **Dated** _____
Owner, Owner's Agent, Architect, Contractor

Print Name _____

IF OTHER THAN OWNER SIGNATURE MUST BE NOTARIZED

Sworn to before me this _____ day of _____ 20_____

Signature of Notary _____
NOTARY PUBLIC, ALBANY COUNTY, NEW YORK

SPECIAL CONDITIONS OF THE PERMIT;

Revised 1/3/2018

SWIMMING POOLS

Installation Guidelines & Answers to Common Questions

Installation and barriers shall comply with all requirements of the current version of the New York State Uniform Code and the Town of Bethlehem swimming pool and fence requirements found in the Zoning Law.

Decks surrounding or accessing an above ground pool must meet the barrier requirements found in the Uniform Code. A self-closing, self-latching, lockable device must be installed on all gates. Gates must swing out, away from the pool.

The pool enclosure must be complete, including fencing if required, before water is put in the pool.

A Splash Alarm is REQUIRED for all pools.

For in-ground swimming pools, a grading plan and excavation form are required to be submitted with the swimming pool permit application. The grading plan must show existing and proposed grade lines clearly indicating the direction of water flow. An Erosion and Sediment Control permit fee of \$150.00 will be assessed by the Town Engineering Division for review and approval of this grading permit.

Pools need to be located away from overhead power lines (contact utility directly, such as National Grid, for exact distance).

All electrical questions should be directed to a certified electrical inspector. The Town's Building Department does not do electrical inspections. Electrical inspectors are typically found listed under "**Inspection Bureaus**" or as indicated below. A final electrical inspection must be approved by a certified electrical inspection agency and recorded in the Town's Building Department before a final inspection of the pool from the Building Department can be made.

Electrical Inspectors:

- | | |
|--|----------------|
| 1.) The Inspector (David Irwin) | 1-800-487-0535 |
| 2.) Middle Dept. Inspection Agency, Inc. | (518) 273-0861 |
| 3) Northeast Electrical Inspections | (518) 852-0826 |

The Town does not recommend or endorse any of the above; these inspectors are listed for your convenience only.

The Town of Bethlehem Building Department must do a final inspection prior to the pool being used.

Revised 01/3/2018