

**Town Board  
March 10, 2010**

A regular meeting of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall, 445 Delaware Avenue, Delmar, NY. The meeting was called to order by the Supervisor at 6:00PM.

PRESENT: Samuel Messina, Supervisor  
Joann Dawson, Councilwoman  
Mark Hennessey, Councilman  
Mark Jordan, Councilman  
Kyle Kotary, Councilman  
Nanci Moquin, Town Clerk  
James T. Potter, Esq., Town Attorney

Supervisor Messina called the meeting to order and asked the Town Board to lead the Pledge of Allegiance.

Supervisor Messina presented a Resolution to Karen Pellettier, Director of Senior Services, who is retiring and thanked her for her thirty-two (32) years of service and dedication to the Town.

***For Meritorious Service***

**Whereas:** Karen Pellettier has worked as the Director of the Senior Services Department for the Town of Bethlehem and has loyally served the residents of our community with steadfast commitment and dedication for the past thirty-two years; and,

**Whereas:** During her tenure, Karen Pellettier has applied her knowledge, skills and experience to the benefit of the independently living seniors in the town; and,

**Whereas:** Karen Pellettier's vision and leadership took an idea to have a department that specifically serves the senior population of the Town of Bethlehem, which grew into the Bethlehem Senior Services Department with seven full-time and several part-time employees, over 200 volunteers and runs many varied programs and services; and,

**Whereas:** Karen Pellettier has received numerous commendations and awards, including the Chamber of Commerce Citizen of the Year Award in 1987, the 1<sup>st</sup> Annual Good Samaritan Award in 1994, AARP's National Women's History Month Woman of the Year by Bethlehem AARP Chapter 1598 in 1994, and the DeWitt Clinton Masonic Award for Community Service in 1999; and,

**Whereas:** Karen Pellettier served as co-chair of the Bethlehem Senior Housing Committee in the mid-1980's which was instrumental in bringing senior housing options to the Town and is a founding member of Bethlehem Senior Projects, Inc.; and,

**Whereas:** The Town of Bethlehem and its residents have been well served during her

tenure as Director of Senior Services Department and as a community, we are richer for having had Karen Pellettier work with, and for, our town;

~~Now~~, therefore, I, Samuel E. Messina, Supervisor of the Town of Bethlehem, acknowledge a sincere debt of gratitude to Karen Pellettier for her dedicated service to the Town of Bethlehem Senior Services Department and wish her a long, happy and rewarding retirement from public service.

~~Dated:~~ March 10, 2010

Samuel E. Messina  
Supervisor

#### **PUBLIC COMMENT ON AGENDA ITEMS**

None

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#### **APPROVAL OF 2/24/10 MINUTES**

A motion to approve the Town Board minutes as drafted was offered by Councilman Hennessey, seconded by Councilman Jordan and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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#### **REQUEST FROM COMMISSIONER OF PUBLIC WORKS TO AWARD BIDS FOR MATERIALS TO BE USED IN THE DEPARTMENT OF PUBLIC WORKS IN 2010.**

A motion to award bids for materials to be used in the Department of Public Works in 2010 was offered by Councilman Kotary, seconded by Councilwoman Dawson and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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#### **REQUEST FROM COMMISSIONER OF PUBLIC WORKS TO AWARD BID FOR WATER METERS TO BE USED IN THE DEPARTMENT OF PUBLIC WORKS**

A motion to award bid for water meters to be used in the Department of Public Works was offered by Councilman Jordan, seconded by Councilman Kotary and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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For an official copy of the minutes, please visit the Town Hall, 445 Delaware Avenue, Delmar, NY or call 518-439-4955.

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**REQUEST FROM THE ADMINISTRATOR OF PARKS AND RECREATION AND SENIOR PLANNER FOR SUPERVISOR TO SIGN RESOLUTION FOR CDTA GRANT APPLICATION FOR BIKE RACKS.**

When asked by Councilman Kotary, Ms. Lanahan confirmed that the grant would cover all four (4) bike racks. A motion for the Supervisor to sign the grant agreement with CDTA for bike racks at four (4) locations was offered by Councilman Jordan, seconded by Councilman Kotary and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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**REQUEST FROM THE ADMINISTRATOR OF PARKS AND RECREATION TO AWARD BID FOR PORTABLE TOILETS TO STONE INDUSTRIES, LLC.**

A motion to award the bid for portable toilets to Stone Industries, LLC was offered by Councilman Hennessey, seconded by Councilman Jordan and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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**REQUEST FROM THE ADMINISTRATOR OF PARKS AND RECREATION FOR APPROVAL OF SEASONAL PERSONNEL**

A motion to approve seasonal personnel as listed in Ms. Lanahan's 3/10/2010 memo was offered by Councilwoman Dawson, seconded by Councilman Kotary and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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**REQUEST FROM TOWN ENGINEER TO ACCEPT 0.15-ACRE PARCEL FOR RIGHT-OF-WAY IN FRONT OF 56 CLAPPER ROAD.**

A motion for the Town to accept a .15-acre parcel for right-of-way in front of 56 Clapper Rd. was offered by Councilman Jordan, seconded by Councilwoman Dawson and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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**REQUEST FROM TOWN ENGINEER TO ACCEPT 15' ALL-PURPOSE EASEMENT IN FRONT OF 149 AND 159 BENDER LANE**

A motion for the Town to accept a fifteen (15) foot all-purpose easement in front of 149 & 159 Bender Lane was offered by Councilman Kotary, seconded by Councilman Hennessey and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

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## **ACKNOWLEDGE TOWN CLERK'S 2009 ANNUAL REPORT**

The Town Board acknowledged the Town Clerk's Annual Report.

## **NEW BUSINESS**

none

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Alan Hughes asked for an update on the status of Chris Hughes' employment with the Town. Supervisor Messina said he would not discuss personnel matters with Mr. Hughes.

## **ANNOUNCEMENTS**

3/37/10 – Elm Ave. Park – 10:00am to 12:00pm – Eggstravaganza – for kids

3/25/10 – Silver Awards Dinner – Bethlehem Chamber – register on WEB site

3/18/10 – 7:30 pm – Cedar Hill Schoolhouse – Beth. Historical Assoc. – Dutch Recapture of NY 1674

3/20/10 – 4/16/10- 4/30/10 – Albany Trolley Tours

4/3/10 – 4:00pm to 7:00pm – Chicken Dinner – Grange

Palm Sunday Breakfast – all you can eat – Selkirk Fire District #3

A motion to adjourn was offered by Councilwoman Dawson, seconded by Councilman Hennessey and approved with the following vote:

AYES: Supervisor Messina, Councilwoman Dawson, Councilman Hennessey, Councilman Jordan, Councilman Kotary

NAYES: none

ABSENT: none

The meeting ended at 6:30pm.

Nanci Moquin  
Town Clerk