



### **In Attendance**

Robert Leslie, Kenneth Kovalchik, Maureen Cunningham, Scott Lewendon, Ann Mullaly, Henry Peyrebrune, Anne Benware, Jennifer Spore, Oliver Holmes,

The following are the action items from the meeting:

### **Walk Left Ride Right logo**

- Scott Lewendon will use logo he has and put into Illustrator to edit.
- Ann Mullaly will get pricing for putting logo on blinking lights and vests with goal to disperse during bike month.

### **Haswell Farms/The Enclave Traffic Calming Initiative**

- Traffic counts completed by CHA. Town will send a letter to homeowners with results.
- January 2014 the Town plans on conducting a meeting with neighborhood to discuss types of traffic calming and how it could be implemented.
- Scott Lewendon suggested it may be a good idea for CHA to conduct a post traffic calming count after distribution of letter.
- Rob Leslie will keep Committee informed about meeting date/time in January.

### **ROLL Model Program**

- Ann Mullaly suggested a representative of the Committee attend the Chamber breakfasts and promote bike/ped initiatives.
- Marketing strategies with the Chamber – Committee members will email Ken Kovalchik with ideas on how Committee can market bike/ped initiatives with Chamber and their member businesses. Ideas discussed at meeting included: logo in windows of businesses, co-sponsor bike rodeo, joint letter from John Clarkson/Chamber of Commerce to local businesses promoting bike/ped initiatives.
- Scott Lewendon will email Ken Kovalchik ideas on what to include in letter to the St. Thomas School. Ideas discussed at meeting included: instructions on how to complete and return the pledge, how to incorporate pledge into education, deadline for signing pledge, how many people have already signed the pledge.

### **Engineering**

- Ken Kovalchik will email the Committee members a link to the December 6<sup>th</sup> webinar on sidewalk maintenance.
- Committee will focus on finalizing the maintenance manual in 2014.
- Committee will work with Highway Department on developing criteria for selecting which treatments work best for sidewalk maintenance.

**Highway Superintendent**

- Maureen Cunningham will extend an invitation to Brent Meredith to attend a January or February Committee meeting.

**2014 Committee Member Team expiration**

- The following Committee member's terms are close to expiring: Anne Benware, Scott Lewendon, Maureen Cunningham and Henry Peyrebrune.
- If interested in remaining on the Committee each member is to email Rob Leslie expressing their interest to remain for another term.
- Rob Leslie will present a resolution to the Town Board to renew each member's term. This will include an appointment of one new member to fill the existing vacant seat.

**Meeting Adjourned** at 8:25 pm.

**Next meeting January 28, 2014, at 6:30 pm.**