

**TOWN of BETHLEHEM ETHICS BOARD**  
**Meeting Minutes**  
**September 24, 2015**

**Present:** Lisa Allendorph, Chair; Michael Fallon; Theresa Schillaci; Loretta Simon

**Absent:** George Lenhardt

Chair Allendorph called the meeting to order at 8:05 a.m.

The minutes of April 21, 2015 were approved as written.

Old Business

The Board decided to continue to provide quarterly informational articles on the Town's Code of Ethics for publication in the Town Newsletter. Theresa will write the next article. The topic will be limitations on accepting gifts.

The flier the Board designed concerning the Code of Ethics will continue to be inserted into the packets provided to each new employee and will be distributed to all staff every two years.

New Business

Lisa will check with Mary Tremblay-Glassman regarding any upcoming employee training and whether new materials are needed regarding the Code of Ethics.

The next regular meeting of the Board will be held in January, 2016, an exact date to be determined.

The meeting adjourned at 8:30 a.m.

Respectfully submitted,

Loretta Simon, Secretary