

**Town of Bethlehem Ethics Board
Meeting Minutes
April 19, 2016**

Present: Michael Fallon (Chair); Lisa Allendorph; George Lenhardt; Theresa Schillaci; Loretta Simon

Chair Fallon called the meeting to order at 8:00 a.m.

The minutes of the January 26, 2016 meeting were approved by motion of Lisa Allendorph, second by George Lenhardt, all in favor.

Theresa Schillaci informed the board that she is working on an article for the town newsletter. She said that she would circulate a draft "question and answer" to the other Ethics Board members for review and discussion.

Theresa said that she had been considering addressing in her article the issue of gifts to town employees from town residents. She noted that the current language of the town's Code of Ethics and that, unlike state law, the current town code does not permit town employees to accept "gifts of nominal value." Theresa agreed to research the issue and suggest language to the board.

Theresa noted that the Ethics Board's 2015 Annual Report is not on the town web site. Lisa said she will contact town staff to determine why the document has not been posted.

Lisa Allendorph said that she will reach out to Mary Tremblay-Glassman (Director of Human Resources for the town) to see whether she would like any Ethics Board members to participate in town employee training sessions.

There was no new business.

Chair Fallon will circulate via e-mail some potential dates for the Board's next meeting, most likely in September after Labor Day.

There being no further business before the Board, the meeting adjourned at 8:25 a.m.

Respectfully submitted,

Michael Fallon, Chair