

**Town of Bethlehem Ethics Board  
Meeting Minutes  
April 25, 2017**

Present: Loretta Simon (Chair); Lisa Allendorph; Michael Fallon; Michael Hutter

Chair Simon called the meeting to order at 8:03 a.m.

Chair Fallon noted that the Town Board has appointed Michael Hutter to fill the vacancy created by the resignation of George Lenhardt.

The minutes of the January 31, 2017 meeting were approved by motion of Lisa Allendorph, seconded by Michael Fallon, all in favor.

Chair Simon informed the Board that Mary Tremblay-Glassman, the town's Director of Human Resources, said that her office will take care of printing new copies of the Board's pamphlet titled *Code of Ethics: A Guide for Town Officer and Employees*.

Michael Hutter suggested that these pamphlets also be made available at the public library. Michael Fallon volunteered to do this.

Chair Simon informed the Board that she will be moving, and plans to resign her position on the Ethics Board at some point in the relatively near future. She indicated that she will remain as Board Chair until the Board's next meeting, if possible.

Michael Hutter asked whether the Ethics Board members have ever contacted other town Ethics Boards. This and other potential outreach efforts were discussed.

There was discussion of as to when the Ethics Board should hold its next meeting, but no date was decided upon.

The Ethics Board, upon motion of Michael Fallon, seconded by Lisa Allendorph, approved a motion to adjourn.

The meeting adjourned at 8:20 a.m.

Respectfully submitted,

Michael Fallon