

**Town of Bethlehem Ethics Board  
Meeting Minutes  
January 22, 2019**

PRESENT: Michael Hutter (Chair); Lisa Allendorph; Tim Hannigan; Theresa Schillaci

Chair Hutter called the meeting to order at 8:08

Chair Hutter announced that the newly appointed Board member, Teresa Newcomb, will not be able to attend the meeting as informed by Ms. Newcomb.

The minutes of the September 18, 2018 meeting were approved by motion of Tim Hannigan, seconded by Theresa Schillaci, all in favor.

The future meeting dates for 2019 were confirmed for May 21, 2019, and September 24, 2019.

As to new business, Lisa Allendorph, upon motion by Tim Hannigan and seconded by Theresa Schillaci, was elected as the Board Chairman, all in favor. Further discussion was had regarding publicizing the Board's availability as a resource for issues as to its role in Town government and additional distribution of the Ethics Board pamphlet. Michael Hutter will meet with the Town's Director of Human Resources, Mary Tremblay-Glassman, as to this matter and report back to the Board at its next meeting.

A resolution was approved, moved by all members, to thank Michael Fallon for his devoted service to the Board during his lengthy tenure as a member of the Ethics Board.

The Board, upon motion of Michael Hutter, seconded by Tim Hannigan, approved a motion to adjourn until May 21, 2019.

The meeting adjourned at 8:30a.m.

Respectfully submitted,

Michael Hutter, Chair