

MEETING MINUTES

Town of Bethlehem Ethics Board Meeting Minutes May 17, 2022

PRESENT: Teresa Newcomb (Chair); Lisa Allendorph; Timothy Hannigan; Theresa Schillaci

I./II. Chair Newcomb called the meeting to order at 8:08. The Chair moved that the minutes from January 25, 2022 be approved. Mr. Hannigan moved that the minutes be approved. Ms. Allendorph seconded the motion. All in favor.

III. The Chair discussed potential amendments to the current ethics code, particularly as it relates to the term “interested source” and its potential use within the Town’s gift law. After some discussion, it was determined that the current language is clear and unambiguous. Mr. Hannigan made a motion to allow the gift law to stand without amendment. All in favor. The Chair will send a letter to the Town Board informing it of this determination. The letter will also inquire as to whether the Town Board has given any further consideration to the Board suggestion regarding live ethics training for certain Town employees and office holders. The Chair noted that two State bills pertaining to live ethics training are currently stalled in legislative committees.

IV. It was noted that the Ethics Board is in receipt of the Assessor’s financial disclosure statement. The Chair will contact Robin Nagengast to determine whether a hard copy is kept within Town Board offices. The Ethics Board will retain a copy on its thumb drive.

The Chair indicated that she would prepare the 2021 Annual Report and send it to members for review. In addition, the Board will follow-up with Mr. Hutter who indicated that he would reach out to Jim Potter to discuss whether Boards and Departments could receive copies of responses to FOIL requests relevant to their operations.

V. A motion to adjourn the meeting was made by Ms. Schillaci and seconded by Mr. Hannigan. All in favor.

The next meeting of the Board will be held on September 13, 2022.

Respectfully submitted,

Theresa Schillaci, Secretary