

TOWN OF BETHLEHEM

Albany County - New York

ETHICS BOARD

445 Delaware Avenue
Delmar, New York 12054
(518) 439-4955

David VanLuven
Town Supervisor



Meeting Minutes

Tuesday, January 16, 2024

Bethlehem Town Hall - Room 101

Present: Theresa Schillaci (Chair), Lisa Allendorph, Teresa Newcomb

- I. Chair Schillaci called the meeting to order at 8:09A.
- II. The Chair asked that the minutes from September 12, 2023 be approved. Ms. Allendorph moved that the minutes be approved. Ms. Newcomb seconded the motion. All in favor.
- III. Old business: revisions to a proposed Ethics Complaint Form including but not limited to additional revisions and a potential fillable form are being reviewed with IT.
- IV. New business:
 - a. The proposed 2023 Annual Report was approved pending Michael Hutter's and Timothy Hannigan's review as 2023 Ethics Board members.
 - b. By unanimous vote, Ms. Newcomb was elected Chair and Ms. Allendorph was elected Secretary of the Ethics Board for 2024.
- V. A motion to adjourn the meeting was made by Ms. Newcomb and seconded by Ms. Allendorph. All in favor. The meeting concluded at 8:28A.

The next meeting of the Board will be held on Tuesday, May 14, 2024 at 8:00A at the Bethlehem Town Hall.

Respectfully submitted,

Teresa A. Newcomb, Secretary

Dated 2/20/24