

Town of Bethlehem Ethics Board
Meeting Minutes
October 22, 2012

Present: Board Members: Lisa Allendorph, Michael Fallon, Peter Lauricella, Theresa Schillaci,
Loretta Simon
Mary Tremblay-Glassman, Town of Bethlehem Director of Human
Resources

The meeting opened at 5:20 P.M. As it was the first Board meeting, Board members elected officers. Theresa Schillaci was elected Chair and Loretta Simon, Secretary.

The Board decided to meet at least twice a year, once in October and a second time in late April.

Ms. Tremblay-Glassman informed the Board that a training program concerning the Ethics Law had been prepared for presentation to Town employees and provided copies of the presentation to Board members for their review.

The Board discussed operating procedures and agreed to define such at the next Board meeting. Procedures used by ethics boards in other municipalities will be reviewed as possible models.

The next meeting was set for November 14, 2012 at 7:30 A.M. in the Bethlehem Town Hall, Room 208. It was noted that public notice of Ethics Board meetings must follow the requirements of the Open Meetings Law.

The meeting adjourned at 6:00 P.M.

Respectfully submitted,

Loretta Simon, Secretary