

**PaTHs 4 Bethlehem
Meeting Summary
July 26, 2010**

Present: Dan Lewis, Caleb Wistar, Julie Sasso, Mark Jordan
Town of Bethlehem Staff: Rob Leslie, Erik Deyoe, Jason Gallo

Comments on June Meeting Summary

No comments on the meeting summary. The June meeting summary will be posted to the Committee website.

Confirm Participation in the Parks and Recreation Bike Expo Event – Saturday, Sept. 11

Jason confirmed participation of CDTC & FORT but was not sure about the Police Department at this time. A refresher of the Skills course will be conducted on the morning of the Bike Expo by Scott with the committee members who can volunteer.

Review and Discuss Next Steps for the PaTHs 4 Bethlehem Committee

Caleb asked about the timing of the committee's presentation of accomplishments to the Town Board. It is envisioned that we will present our accomplishments and Draft Evaluation Process for New Pathway Investment at the August 25 meeting. The memo to the Town Board will serve as the outline of the presentation. Attendance by the committee at this meeting is strongly recommended.

-Draft Memo for Town Board

Comments submitted by Henry and Scott were incorporated into a new draft of the memo to the Town Board and was disseminated for the committee's review.

Eric suggested the following people be added to the CC of the memo; Nan Lanahan & Gregg Sagendorph.

-Add Highway Department to the professional staff listed who currently identify projects to address grant solicitations

-Add that the evaluation process creates a tiered process, thus giving the Town some flexibility when choosing projects.

-Under Next Steps use a stronger tone and change it to recommendations (vs next steps) to the Town Board. And establish the committee through resolution as a standing committee that outlines committee terms.

- Under Ongoing, establish a system to track potential projects and /or maintenance of existing

- Under Engineering, remove the term wish list and add tiered list.

- Add Highway Department within the description of the establishment of a process for Investment in the maintenance of existing pathways.

-Dan suggested that the committee find ways to engage various Town constituencies and list this action as a goal or ongoing effort of the committee

-Under education stress that the committee will focus on public relations & networking within the Town to promote and conduct educational programs.

-Under enforcement add the term liaison in regards to the Police Departments involvement. Also add the review of the Town Code Chapter 46 for consistency with the current Town Practices and state law.

A copy of the revised memo will be re-distributed with a deadline of 8/13 for any final comments.

-Draft Evaluation Process for New Pathway Investment – Procedures/Users Guide

No comments on the Guide

Public Comment:

No Public Comment

Adjourned at 7:45 PM.