

TOWN ETHICS BOARD
TOWN OF BETHLEHEM
BETHLEHEM TOWN HALL
445 DELAWARE AVENUE
DELMAR, NEW YORK 12054

May 31, 2019

Hon. David VanLuven, Supervisor
Town of Bethlehem
Bethlehem Town Hall
445 Delaware Avenue
Delmar, NY 12054

Dear Supervisor VanLuven:

The Town of Bethlehem Board of Ethics is pleased to present you and the Bethlehem Town Board with our 2018 Annual Report. The Bethlehem Code of Ethics authorizes the Ethics Board to render advisory opinions to officers and employees of the Town, receive complaints, conduct investigations, and make recommendations to the Town Board regarding such complaints.

In 2018, the Ethics Board held three meetings — January 33, May 16, and September 18. No complaints or requests for advisory opinions have been submitted to the Board to date.

At the January 30 meeting, Michael Hutter was elected new Board Chair. There was no new business before the Board.

At the May 16 meeting, the Board welcomed new member Timothy Hannigan, who was appointed to fill a vacancy. Discussion was had regarding the Board's previously published and distributed Code of Ethics Pamphlet. It was agreed that the Pamphlet did not need any revision. It was further agreed that the Pamphlet will be made available at the Bethlehem Town Library as well as the Bethlehem Town Hall

At the September 18 meeting, the Board engaged in discussion regarding the publicizing of the Code of Ethics Pamphlet to all Town employees. Future discussion about this matter was to be had with the Town's Director of Human Resources. There was also discussion regarding the expiration of the terms of Board member Michael Fallon, Timothy Hannigan, and Lisa Allendorph, on December 31, 2108, and the need of the Town Board to take action with respect to these upcoming vacancies.

Respectfully submitted,

Michael J. Hutter. Chair (2017-2018)

Lisa Allendorph

Timothy Hannigan

Theresa Newcomb

Theresa Schillaci