

**TOWN OF BETHLEHEM BOARD OF ETHICS
445 DELAWARE AVENUE – DELMAR, NEW YORK 12054**

January 26, 2021

Hon. David VanLuven, Supervisor
Town of Bethlehem
445 Delaware Avenue
Delmar, NY 12054

Dear Supervisor VanLuven:

The Town of Bethlehem Board of Ethics is pleased to present you and the Bethlehem Town Board with our Annual Report for 2020. The Bethlehem Code of Ethics authorizes the Ethics Board to render advisory opinions to officers and employees of the Town, receive complaints, conduct investigations, and make recommendations to the Town Board regarding such complaints.

Our Board entered 2021 with three members; the terms of Michael J. Hutter and Theresa Schillaci expired at the conclusion of 2020. Mr. Hutter and Ms. Schillaci represent the very best in terms of quality of character and ethical behavior, and their longstanding contributions to the Town and to our Board of Ethics are worthy of praise. We are pleased that the Town Board re-appointed Mr. Hutter and Ms. Schillaci to new terms at its recent organizational meeting. I note that Mr. Hutter will serve as Ethics Board Chairperson for 2021.

Reflecting upon 2020, the Ethics Board held three regular, in-person meetings on January 24, June 25, and September 24, respectively. During the year, we received one complaint and two inquiries. In regard to the Complaint, the Board determined that it fell outside the scope of the jurisdiction conferred upon the Board, and the Complaint was dismissed. With respect to the two inquiries we received, the persons who contacted us were advised on how to make a complaint to the Board of Ethics and were provided with a copy of that portion of the Town Code governing same.

We stand ready to provide advice to Town officials and employees upon request, and otherwise carry out our duties under the Code of Ethics.

Respectfully submitted,
Timothy Hannigan, Chairperson 2020
Lisa Allendorph
Michael Hutter
Teresa Newcomb
Theresa Schillaci