

# Creating a Unique Entity ID

1. Go to [www.sam.gov](http://www.sam.gov) and click **Sign In** in the upper right corner.

An official website of the United States government [Here's how you know](#) ▾

**Alerts:**  
Cease Using the Entity Management API for Reps and Certs Information [Show Details](#)  
Dec 13, 2023  
Entity Validation Processing [Show Details](#)  
Jan 31, 2024

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**SAM.GOV** Official U.S. Government Website 100% Free

The Official U.S. Government System for:  
**Contract Opportunities** **Assistance Listings**  
**Contract Data** (Reports ONLY from fpds.gov) **Entity Information** Entities, Disaster Response Registry, Exclusions, and Responsibility/Qualification (was fapiis.gov)  
**Wage Determinations** **Entity Reporting** SCR and Bio-Preferred Reporting  
**Federal Hierarchy** Departments and Subtiers

Are you searching for Federal Acquisition Supply Chain Security Act (FASCSA) orders? [View FASCSA Orders](#)

**Register Your Entity or Get a Unique Entity ID**  
Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)  
[Renew Entity](#)  
[Check Entity Status](#)

**Sign In**

2. Click **Create an account** and follow the prompts to create the account.

An official website of the United States government [Here's how you know](#) ▾

**LOGIN.GOV** **SAM.GOV**

**Sam.gov is using Login.gov to allow you to sign in to your account safely and securely.**

[Sign in](#) [Create an account](#)

**Create an account for new users**

Enter your email address

Select your email language preference  
Login.gov allows you to receive your email communication in English, Spanish or French.

3. Go back to [www.sam.gov](http://www.sam.gov) and click **Sign In** in the upper right corner, then sign in using your new login.

4. On the next screen, see the area labeled **Register Your Entity or Get a Unique Entity ID** and click **Get Started**

**Workspace**

John Taylor  
jtaylor@townofbethlehem.org

Account Details  
Roles  
Email Settings

Saved Searches  
Followed Records

Pending Requests  
No available requests

Notifications  
No available notifications

Entity Information   Reference Services   Request A Role

**Entity Information**

Entities   See All

0 Active Registration   0 ID Assigned   0 Inactive Registration   0 Pending ID Assignment   0 Work in Progress Registration   0 Submitted Registration

No Active Registrations

**Register Your Entity or Get a Unique Entity ID**  
What do I need for registration?  
**Get Started**

**Renew/Update Your Entities**  
Select Renew/Update to go to your entity workspace and renew/update your entities.  
How to renew or update an entity  
**Renew/Update**

5. On the next screen, click **Create New Entity**

**SAM.GOV**

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**Welcome**

You are about to create a new entity record.

We will ask a few short questions to help us recommend the best option for you.

**Create New Entity**

**Are you trying to update an existing entity record?**  
Please go to your Workspace and select the "Renew/Update" button for that entity.  
**Go to Workspace**

**Is your entity based outside of the United States?**  
You must get an NCAGE Code before starting a registration. Go to the [NCAGE Request Tool](#) to submit a request.

**Download Your Registration Guide**  
**Download Guide**

6. Choose the following selection and click next:

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### What is your goal?

**I want to do business...(Select the option most relevant to you)**

- Directly with the U.S. federal government.
- With a business or other organization which receives funds directly from the U.S. federal government.
- Other.

**X CANCEL** **< PREVIOUS** **NEXT >**

7. Choose the following selection and click next:

**Select the answer that best fits your intentions today:**

- Provide goods or services as a federal subcontractor. ⓘ
- Receive a subaward under a federal grant/financial assistance program. ⓘ
- Apply as a direct vendor for federal funds distributed by a government entity other than the federal government. ⓘ  
(e.g. state, local, tribal, territorial)
- Apply as a grantee for federal funds distributed by a government entity other than the federal government. ⓘ  
(e.g. state, local, tribal, territorial)
- Just browsing. I don't have anything specific in mind today, but might be interested in future work with organizations who receive funds directly from the U.S. federal government.
- Participate in, or apply for, other programs. Please describe.  
Please specify

e.g. Program Name

123 characters allowed

8. Choose the following selection and click next:

### Who required your entity to be in SAM.GOV?

Only select the primary source.

Federal government

Federal Hierarchy (Optional)

Enter Code or Name

U.S. state or territory government or office

New York

Local government office, i.e., of a county or a city

Tribal government or office

A company or business

Hospital system or healthcare organization (for profit or non-profit)

Non-profit organization

University or research facility (for profit or non-profit)

Industry group, professional association, trade publication, etc.

APEX Accelerators (formerly known as PTACs)

I decided on my own

None of the above  
Please specify

9. On the next screen, click **Select** (to proceed with Unique Entity ID only)

### Choose an Option

It looks like you don't intend to do business directly or indirectly with the U.S. federal government. We recommend you choose **Unique Entity ID Only**.

|   | Recommended           |
|---|-----------------------|
|   | Unique Entity ID Only |
| <b>What you get:</b>  |                       |
| Unique Entity ID ⓘ  | ✓                     |
| Entity Available in Search ⓘ                                    | ✓                     |
| CAGE Code ⓘ   | —                     |
| <b>When you need it:</b>  |                       |
| To receive an award from someone else receiving federal funds ⓘ | ✓                     |
| To apply directly for federal grants or loans ⓘ                 | —                     |
| To bid on federal contracts (prime) ⓘ                           | —                     |
| <b>What you must complete:</b>                                  |                       |
| Entity Validation ⓘ   | ✓                     |
| IRS Taxpayer Validation ⓘ                                       | —                     |
| CAGE/NCAGE Validation ⓘ   | —                     |
| <b>Level of Effort</b> ⓘ  | Lowest                |
| Expiration ⓘ  | —                     |
|   | <b>Select</b>         |

10. Complete the remaining prompts to register your business and receive a Unique Entity ID.