

**Town of Bethlehem Bicycle and Pedestrian Committee 2021 Meeting Schedule  
and Meeting Chair and Recorder Assignments**

Update to approved schedule 3/2021

**All Meetings are to be Virtual via Zoom until further notice.**

**Chair Role and Responsibilities:**  
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- 1) Develop the Draft Meeting Agenda and send to Town Staff at least 1 week prior to the meeting.
- 2) Revise Agenda accordingly and send to Committee Members at least 3 days prior to the meeting and include any other meeting materials.
- 3) Run the meeting.

**Recorder Role and Responsibilities:**  
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- 1) Take notes at the meeting.
- 2) Write up draft meeting notes/summary and distribute to the Committee at least 1 week ahead of the next meeting.

Meeting Schedule - 4th Tuesday of the Month at 6:30 PM EXCEPT for ALT November/December combined meeting to be held 2nd Tuesday of December.

**2021 Meetings SCHEDULE & Assignments**

Committee Members (Alphabetically)	Meeting 1	Meeting 2	Meeting 3	Meeting 4	Meeting 5	Meeting 6	SUMMER BREAK	Meeting 7	Meeting 8	Meeting 9	Meeting 9/10 ALT DATE	If no mtg, assignments go to 1/2022 mtg
	1/26/21	2/23/21	3/30/21	4/27/21	5/25/21	6/22/21		9/28/21	10/26/21	11/23/21	12/7/21	Meeting 10 12/28/21
Kristin Ackerman												R
Anne Benware	C											
Laura DiBetta	R	C										
Oliver Holmes		R	C									
Steven LeBoyer			R	C								
Constantine Kontogiannis				R	C							
Henry Peyrebrune					R	C						
Erin Rightmyer										R	R	C
Mindy Scott								R	C			
Erin Svare									R	C	C	
Dana Scalere						R		C				

**Town Representatives**

- Nate Owens
- James Rexford
- Gina Cocchiara
- Marc Dorsey